SESSION XXIII

CURRICULUM VITAE PREPARATION AND MAINTENANCE

SESSION XXIII CURRICULUM VITAE PREPARATION AND MAINTENANCE

Upon successfully completing this session the student will be able to:

- Describe and discuss the purpose of the DRE Curriculum Vitae.
- Identify the elements of a DRE Curriculum Vitae.
- Prepare a basic Curriculum Vitae summarizing relevant training, education, experience and accomplishments to date.
- Update and extend the Curriculum Vitae, as relevant achievements continue to expand.

A. Purpose of the Curriculum Vitae

The principal purpose of the Curriculum Vitae (C.V.) is to help establish your qualifications for testifying in court as a drug recognition expert. The C.V. records the education and training you have received, and the experience you have accumulated, that qualify you to render an opinion concerning drug impairment.

As a general rule, witnesses can testify only to personal knowledge, and cannot offer opinions as testimony. An important exception to this rule is granted to expert witnesses.

Basically, an expert witness is someone who the court decides is an expert. But "experts" usually are persons skilled in some art, trade, science or profession, who have a knowledge of matters not within the knowledge of people of average education, learning and experience. The prosecution or defense will call a witness who, they assert, is an "expert" in some matter. The court will carefully assess the credentials of that witness, i.e. the education, training and experience he or she has had in the matter in question. And the court -- and the court alone -- will decide whether the witness is an expert. If the court rules that the witness is an expert, then the witness may assist the finder of fact (jury or judge) in arriving at a verdict by expressing an opinion on a state of facts shown by the evidence, and based upon his or her special knowledge. Generally a witness' qualification is achieved through "Voir Dire" which is a French expression literally meaning "to see, to say" or in English "to seek the truth". Voir Dire is normally done outside the presence of the jury.

After you have completed all of the necessary training, the prosecution will begin to call you as an expert witness in drug evaluation and classification cases. The court will wish to consider relevant evidence of your alleged expertise. Your C.V. can help to ensure that the court rules in your favor.

B. Preparation for Court Qualification

Being qualified as an expert may be as simple as stating your occupation. Or, it could require several hours of exhausting questioning by the prosecutor and the defense attorney. The prosecutor will seek to show that, insofar as drug recognition is concerned, your knowledge is greater than that of the average person. The stronger your credentials, the better the chance that the court will consider you an "expert". And, the stronger your credentials, the more impressed the jury will be with your expertise, and the more weight they will give to your testimony.

The credentials that you have to offer to establish your expertise consist mainly of:

- The formal education and training you have received.
- The directly relevant experience you have acquired.
- The "outside" readings and study you have done.

You need to have accurate, up to date and documented evidence of these credentials, to support the assertion that you are a expert.

C. Curriculum Vitae Content

1. Relevant Formal Education.

   a. High School Education
   List the high school(s) you attended and the dates of your attendance. Highlight classes that provided knowledge in the area of drugs.

   b. College Education
   List the schools and dates. Highlight courses relevant to drugs, and relevant to the drug evaluation and classification examination procedures. List major field(s) of study, degree(s) earned, etc.

   c. Specialized College or University - level courses.
   List dates, instructor, subject(s) covered, credits earned, etc. Highlight the relevance of these courses to drugs.

2. Formal Training.

   a. Police Academy (recruit level training).
   List dates of attendance, major topics covered. Highlight drug relevant training.

   b. Specialized Police Training/In-Service Training.
   List dates, topics, instructors. Highlight drug relevant training.

   c. Other specialized training (e.g., military; special seminars; lectures).
   List dates, topics, instructors. Highlight drug relevant training.

3. Relevant Experience.

   a. Job Experience. (law enforcement)
   List specific assignments, including dates, rank held, etc. Include special assignments. Highlight duties associated with drug enforcement.

   b. Assignments.
   List agencies, dates, and specialized assignments related to impaired driving, drug enforcement, etc.

   c. Prior law enforcement experience.

   d. Other Job Related Experience.
   List employers, dates, specific duties, etc. Highlight work relevant to drugs.

   e. Drug Enforcement/Evaluation Experience.
   Maintain up to date totals of vehicle stops; DWI investigations; DWI arrests; drug evaluations; filings on alcohol and drug related charges; convictions on each charge.

f. Prior experience in testifying in drug-related cases. Maintain up to date totals of the numbers of appearances in various level courts (e.g., municipal, superior, etc.); the number of times qualified as an expert witness in drug cases; the number of times qualified as an expert witness in other cases.

4. Outside Readings and Study.

   a. Maintain listings of the drug related texts read; departmental training bulletins read; journals read; research papers read; films and videos viewed; etc.

5. Training or research conducted.

   Document drug related training and research that you conducted or in which you participated.

6. Published works

   List all relevant writings that you authored or co-authored, including departmental briefing papers, training manuals/bulletins, magazine articles, books, etc.

D. Curriculum Vitae Examples

The remainder of this session presents two examples of a DRE Curriculum Vitae. They are based on the training and experience of actual drug recognition experts, although specific identifiers have been changed to preserve their anonymity.

SAMPLE CURRICULUM VITAE NUMBER ONE

SHELTON POLICE DEPARTMENT

Traffic Division

The Curriculum Vitae of:

SERGEANT DAVID CARROLL REGAN
Drug Recognition Expert

Latest update: 3/17/XX

Sgt. David C. Regan

Introduction

Sergeant David Carroll Regan is a supervisor in the Traffic Division, Shelton Police Department. He currently commands the special Impaired Driving Enforcement Activities Squad (IDEAS), a unit he was instrumental in forming. Sgt. Regan is a 15 year veteran of law enforcement. Prior to joining the Shelton Police Department ten years ago, he served for five years as a deputy with the Fairfield County Sheriff's Department.

Sergeant Regan has been assigned to the Traffic Division since his promotion to sergeant on 11/18/YY. His duties have included coordination of speed and DWI enforcement activities, the Joint Shelton-Derby Task Force for Sobriety Checkpoints, the Officer Friendly Program, the Motorcycle Safety Education Project, and general supervision of Traffic Division officers. He also serves as the Department's principal instructor for radar speed measurement, Standardized Field Sobriety Testing and Drug Recognition Expert training.

Sergeant Regan holds a Bachelor's Degree in the Administration of Justice from Fairfield University, and currently is a candidate for a Master's Degree in Police Science and Administration at the University of Stratford. He also holds an Instructor Certificate from the State Law Enforcement Training Board.

Sergeant Regan has served on two committees of the Governor's Task Force to Prevent Drunk Driving: The Standardized Field Sobriety Tests Committee and The Paperwork Reduction Committee. The one page Standard Notetaking Guide for Field Sobriety Testing that is employed by all departments statewide was designed by him.

Law Enforcement Experience

11/18/YY to Present	Sergeant, Traffic Division Shelton Police Department Supervisor, IDEAS Unit Drug Recognition Expert Program Coordinator
7/8/ZZ to 11/17/YY	Patrol Officer First Class Training and Operations Shelton Police Department Unit Supervisor, Traffic Law Enforcement Training Branch
9/11/XX to 7/7/ZZ	Patrol Officer Third Precinct, Motorcycle Shelton Police Department

Sgt. David C. Regan

Law Enforcement Experience (continued)

11/5/MM to 9/10/XX	Patrol Officer First Precinct Shelton Police Department
10/10/NN to 11/4/MM	Deputy Traffic Patrol Fairfield County Sheriff's Department

Special Police Training

10/XX	NHTSA/IACP **DRE Instructor Training** (Certified as a DRE Instructor on 11/12/XX)
8/XX	Drug Enforcement Administration **Drug Interdiction Seminar**
11/YY	NHTSA/IACP **Drug Evaluation and Classification Training: DRE School** (Certified as a DRE on 1/28/XX)
10/YY	NHTSA/IACP **Drug Evaluation and Classification Training: DRE Pre-School**
3/YY	Southeastern University Institute of Police Technology **Special Conference: Managing DWI Squads**
4/ZZ	International Association of Chiefs of Police **Instructor Training in Horizontal Gaze Nystagmus and Divided Attention Field Sobriety Tests**
10/MM	University of Stanford, Northern Police Institute **Standardized Field Sobriety Testing**
6/NN	Acme Scientific Instruments, Inc. (Certified to perform inspection and repair of the Intoxotector J2Z breath testing instrument on 6/22/NN)

Sgt. David C. Regan

Court Qualification Record

8/VV	Qualified as Drug Recognition Expert in a case involving Phencyclidine impairment. (Judge Sally Grey, 8th District)
11/WW	Qualified as Drug Recognition Expert in a case involving a combination of CNS Stimulant and Narcotic Analgesic. (Judge Lewis Buchanan, Superior Court)
3/WW	Qualified as Drug Recognition Expert in a case involving Cannabis impairment. (Judge Sally Grey, 8th District)
9/UU	Qualified as Drug Recognition Expert in a case involving Narcotic Analgesic impairment. (Judge Jerome Byrnes, 8th District)

Specialized Readings

Title	Author
Drug and Alcohol Abuse	Marc A. Schuckit, M.D.
A Primer of Drug Action	Jerome Jaffee, Robert Petersen and Ray Hodgson
The Practitioner's Guide to Psychoactive Drugs	Ellen L. Bassuk, M.D. and Stephen C. Schoonover, M.D.
Drug Abuse: A Manual for Law Enforcement Officers	Smith, Kline & French (pub.)
Licit and Illicit Drugs	Edward M. Brecher
Chocolate to Morphine	Andrew Weil, M.D. and Winifred Rosen
Cocaine Addiction	U.S. Department of Health and Human Services
Marijuana Alert	Peggy Mann

SAMPLE CURRICULUM VITAE NUMBER TWO

TRUMBULL POLICE DEPARTMENT

The Curriculum Vitae of:

OFFICER ANN MARIE REED
Drug Recognition Expert

Latest Update: 4/25/YY

Officer Ann M. Reed

Introduction

Officer Ann Marie Reed is an eight year veteran with the Trumbull Police Department. She is currently assigned to the Special Operations Branch of the Administrative Division, where she serves as a Narcotics Enforcement Officer. Previously, she has served in the same Branch as a Vice Enforcement Officer, and as a patrol officer in the Department's first and second precincts.

Officer Reed is a graduate of Monroe College, with the Bachelor's Degree in Police Science and Administration. She is currently a candidate for the JD Degree at the Law School of the University of Bridgeport.

Law Enforcement Experience

5/12/VV to Present	Narcotics Enforcement Officer and Drug Recognition Expert Special Operations Branch Trumbull Police Department
3/26/WW to 5/11/VV	Vice Enforcement Officer Special Operations Branch Trumbull Police Department
9/23/XX to 3/25/WW	Patrol Officer First Precinct Trumbull Police Department
8/28/NN to 9/22/XX	Patrol Officer Second Precinct Trumbull Police Department
5/15/NN to 8/25/NN	Trainee Fairfield County Regional Police Academy (Graduated 8/25/NN)

Special Police Training

2/YY	University of Norwalk, Police Science Institute **Seminar: Packaging and Transport of Illicit Drugs**
10/VV	University of Norwalk, Police Science Institute **Seminar: Suppression of Drug-related Crime**
3/VV	NHTSA/IACP **Drug Evaluation and Classification Training: DRE School** (Certified as a DRE on 5/22/VV)

Officer Ann M. Reed

Special Police Training (Continued)

2/VV Fairfield County Regional Police Academy
Drug Evaluation and Classification Training: DRE Pre-School

10/WW Fairfield County Regional Police Academy
Standardized Field Sobriety Testing

Publications Authored

Reed, Ann M. and Cockroft, Robert S., "Narcotics Enforcement Tactics for the Medium-sized Department"; The Police Chief. January 17, 19XX.

Reed, Ann M., Procedures for Requesting Drug Recognition Expert Services; Training Bulletin for the Trumbull Police Department. 6/VV.

Reed, Ann M., Recognizing the Heroin Addict; Training Bulletin for the Trumbull Police Department. 1/VV.

Court Qualification Record

11/WW Qualified as an expert witness for identification of Heroin impairment. (Judge Michael Adkins, 7th District)

3/WW Qualified as a Drug Recognition Expert in a case involving a combination of CNS Stimulant and Narcotic Analgesic. (Judge Roberta Mayer, 7th District)

9/ZZ Qualified as an expert witness for identification of "track" marks. (Judge Charles Peltier, 7th District)

Specialized Readings

Title	Author
Signs and Symptoms Handbook	Barbara McVan, M.D.
Drugs From A to Z	Richard R. Lingeman
Guide to Psychoactive Drugs	Richard Seymour and David E. Smith, M.D.
Addictions: Issues and Answers	Robert M. Julien, M.D.
Report on Synthetic China White: Fentanyl	Det. James Miller, LAPD